

DOLGEVILLE CENTRAL SCHOOL
Dolgeville, NY 13329

Approved 12-20-2022

Tuesday, November 15, 2022

Regular Meeting

James A. Green School

PRESENT:

S. Hongo, President
J. Williams, V. President
J. Schmid
C. Williams
C. Spofford
T. Rutkowski – left @ 9:18 pm

ABSENT:

J. Izzo

OTHERS PRESENT:

J. Gilfus
C. Chrisman (absent)
R. Leavitt
M. Primeau
J. Radley
Gabrielle Rockwell, Student BOE Member

PRESIDING OFFICER:

Scott Hongo, President

The regular meeting was called to order at 6:00 p.m. in the Jr./Sr. high school cafeteria.

Call to Order

President, Scott Hongo, asked everyone to rise and recite the Pledge of Allegiance.

Pledge to
the Flag

APPOINT STUDENT SERVING AS EX OFFICIO MEMBER OF THE SCHOOL BOARD

Motion by Mrs. J. Williams, second by Mrs. Rutkowski, to approve the appointment of Gabrielle Rockwell as Student serving as Ex Officio Member of the School Board for school year 2022-2023.

Appoint
Student
BOE
Member

Ayes All – Motion Carried 6:0

MINUTES

Motion by Mrs. J. Williams, second by Mr. Spofford, to approve the minutes of October 18, 2022 (regular meeting), as presented.

Approve
Minutes
10/18/2022

Ayes All – Motion Carried 6:0

Motion by Mr. Spofford, second by Ms. C. Williams, to accept the audit/finance committee meeting minutes of 10/13/22 as attached.

Acpt.Min.
Aud/Fin.
Comm.

Ayes All – Motion Carried 6:0

CORRESPONDENCE - None

Correspond.

FINANCIAL

Motion by Mr. Schmid, second by Ms. C. Williams, to approve the following financial items:

Approve
Financials

That General Fund Schedule #A-26 in the sum of \$336,496.31; General Fund Schedule #A-27 in the sum of \$1,537.61; General Fund Schedule #A-29 in the sum of \$344,516.12; General Fund Schedule #A-30 in the sum of \$1,125,825.10; General Fund Schedule #A-32 in the sum of \$371,343.08; School Lunch Fund Schedule #C-5 in the sum of \$34,921.64; and Special Aid Fund Schedule #F-3 in the sum of \$16,678.34 be approved and ordered paid pursuant to review of claims auditor, Jacqueline Hill.

Approve
Payment of
Warrants

To accept the Treasurer's Report for October 2022 as presented.

Accept
Treas.Rept.
10/2022

To adopt the following resolution for the 2022 School Tax Collector's Report:

Adopt
Resolution
Tax Collect.

RESOLVED that Scott Hongo, II, President of the Board of Education of the Dolgeville Central School District, in the Towns of Manheim, Salisbury, Fairfield, Stratford, Oppenheim and Ephratah, Counties of Herkimer and Fulton, NY, be and he hereby is authorized, empowered and directed to sign on behalf of said Board of Education of said District the Certificate of the Board of Education of said District attached to the "School Collector's Return to County Treasurer" of unpaid taxes of said District, which return is for the unpaid taxes assessed upon the lands in said District in the tax list made out and delivered to the Collector on the 1st day of September, 2022 and which return is dated and made on the 31st day of October, 2022.

To accept the 1st Quarter Extraclassroom Activity Report for 2022-2023 as presented.

Acpt.1st Q.
Extraclass.
Report

Ayes All – Motion Carried 6:0

CURRICULUM PRESENTATION – Art Department
Mrs. Jasewicz, Mrs. Rohacek, Mrs. Prestigiacomo – See Attached

Art Dept.
Presentation

REPORTS

Reports

Elementary School Report – Mrs. Chrisman – Attached

Elem. Rept.

High School Report – Mrs. Leavitt - Attached

HS Rept.

Thank you to all who assisted with the Veterans' Day Assemblies held on November 10th. They were wonderful.

CSE Director/Principal Report – Mrs. Primeau – Attached

CSE Rept.

Dean of Students/Athletic Director Report – Mr. Zilkowski – Attached

Dean/AD

Superintendent's Report – Mr. Gilfus

Supt. Rept.

Mr. Gilfus made the following comments:

- Work continues with DEI with Dr. Eva Jones. On Monday 11/21/22 Dr. Jones will be working with approximately 45-50 students and also on district-wide initiatives with the adult advisors. Dr. Jones will also with a Professional Learning Committee soon.
- The Daneli Partners Group has met with our Juniors and will be meeting with our 8th graders on Thursday to discuss Strength Assessment and Career Focus
- The following 4 emergency drills are being planned: 2 Lockdowns, 1 Hold-in-Place and 1 Lockout
- Congratulations to all of our sports teams for a great Fall season
- The Veterans Day Assemblies were phenomenal with several Veterans attending
- Very proud of our school

Buildings & Grounds Report – Mrs. Radley - Attached

Build/Grounds

Transportation Report – Mr. Stack – Attached

Transport.

Food Service Report – Mr. Dupuis – Attached

Food Serv.

Technology Report – Mr. Dy, Mr. Randall – Attached

Technology

Revenue Analysis/Expenditure Analysis Reports for October, 2022 – Mrs. Radley – Attached

Rev/Expend.

Motion by Mr. Spofford, second by Mr. Schmid, to accept the above building reports as presented.

Acpt
Bldg.
Reports

Ayes All – Motion Carried 6:0

PRIVILEGE OF THE FLOORPrivilege of
Floor

Mrs. Trista Simpson (Special Education Teacher) spoke to the board regarding teacher morale, teacher recruitment and teacher retention. Mrs. Simpson believes that during the past five years many teachers have lost faith in the district's leadership and the teachers do not feel valued. The COVID-19 pandemic has had a negative impact on our students with their social behavior in the classroom and with their peers. There have been a lot of changes this year - not bad, but overwhelming, and the teachers feel that they were not included in the conversations regarding these changes.

OLD BUSINESS

Old Business

a. Capital Project Update – Mr. Gilfus/Mrs. RadleyCapital
Project

- The project will be submitted to SED for approval by November 23rd. A little behind schedule.
- Anticipate SED approval in March, 2023 and then the bidding process can begin late March, early April.
- Anticipate to break ground by June 1, 2023 for the 3 main parts of the project – Roof, Bus Garage, and Athletic Field, with hopeful completion of these projects by November 2023.
- The heating systems and controls are now backlogged by 12 months and, as a result, these items will be moved to the end of the project.

b. BOE Policy for 2nd Reading and AdoptionAdopt
BOE Policy

Motion by Mrs. J. Williams, second by Mr. Spofford, to adopt the following policy:
1008 – Animals on School Property

Policy No.
No. 1008

Ayes All – Motion Carried 6:0

NEW BUSINESS

New Business

a. Create School Social Worker PreK-12 PositionCreate
School
Social
Worker
Position

Motion by Mrs. C. Williams, second by Mr. Spofford, upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education does hereby create one full time (1.0 FTE) School Social Worker PreK-12 position in the School Social Worker tenure area effective November 16, 2022. See attached job description.

Ayes All – Motion Carried 6:0

b. Create Music Lessons Instructor Part-Time PositionCreate
Music
Lessons
Instructor
PT

Motion by Mr. Spofford, second by Ms. C. Williams, upon the recommendation of the Superintendent of Schools, be it resolved that the Board of Education does hereby create one part-time (One day per Six day cycle) Music Lessons Instructor position effective November 16, 2022. See attached job description.

Ayes All – Motion Carried 6:0

c. Approve Memorandum of AgreementAppr. MOA
Create DCS
Newspaper
Club &
Compensat.

Motion by Mrs. J. Williams, second by Mr. Spofford, to approve the Memorandum of Agreement by and between the Dolgeville Central School District and the Dolgeville Teachers' Association to create the Dolgeville Newspaper Club (DNC) and establish compensation for the DNC advisor, dated November 1, 2022, as attached. This Memorandum of Agreement will expire on June 30, 2023.

Ayes All – Motion Carried 6:0

- d. Approve Combining Sport – Boys JV/Varsity Volleyball
Motion by Mr. Spofford, second by Mr. Schmid, to authorize combining the Dolgeville Central School District boys' JV/Varsity volleyball program with the Little Falls City School District boys' JV/Varsity volleyball program for school year 2022-2023, with the Little Falls City School District designated as the host district, per attached memo dated November 15, 2022.

Combine
DCS &
L. Falls
Volleyball

Ayes All – Motion Carried 6:0

- e. Approve Combining Sport – Wrestling
Motion by Mr. Schmid, second by Ms. C. Williams, to authorize combining the Dolgeville Central School District wrestling program with the Poland Central School District wrestling program for school year 2022-2023, with Dolgeville Central School District designated as the host district, **pending** approval by the Poland Central School District, per attached memo dated November 15, 2022.

Combine
DCS &
Poland
Wrestling

Ayes All – Motion Carried 6:0

- f. Budget Development Calendar for 2023-2024
Motion by Mrs. J. Williams, second by Ms. C. Williams, to adopt the 2023-2024 Budget Development Calendar as attached.

Adopt
2023-2024
Budget
Calendar

Ayes All – Motion Carried 6:0

- g. Board Policy
The following Board Policy was distributed for 1st Reading and Review:
- 1) Animals in the School: Instructional Purposes and the Study, Handling and Care
- h. NYSSBA Convention Report – Mr. Gilfus
Mr. Gilfus attended the NYSSBA Convention in Syracuse on October 28th and 29th and reported that it was very good and that he was able to make some important connections with potential vendors that the district may be working with in the upcoming building project.
- i. Hall Walkers Discussion – Mr. Gilfus
Prior to the COVID-19 pandemic, the district allowed its residents to walk the halls for exercise during the winter months on weekdays during evening sporting events and practices. There has now been a request to permit hall walking again. Mr. Gilfus will discuss this request with Mr. Zilkowski and Mr. Congdon to establish the parameters for hall walkers.

Board
Policy
1st Reading
ReviewReport
NYSSBA
ConventionHall Walkers
Discussion**INFORMATION ONLY**Information
Only

- a. Thank you letters from the District were sent to Mr. Gehring, Mr. Morrill, Mr. Jaquay & Fire Department and Ms. Smith.
- b. Building Use Requests by outside groups approved by Superintendent
- 1) Julie Castor (on behalf of Mosaic Health) – Use Concession Stand Room for Dental Services
 - 2) Kathy Winkler/Pia Nichols (Girl Scouts) – Use kitchen classroom for monthly troop meetings
 - 3) Cyrece Mahardy (Youth Basketball) – Use HS Cafeteria for youth basketball sign-ups
 - 4) Kelsea Holdridge (RFK Program) – Use Elem Cafeteria for Christmas Cookie Decorating

BOARD FORUM

Board Forum

The board members offered the following comments during Board Forum:

- Thank you to all those attending tonight's meeting
- Thank you to the Art Department for tonight's presentation
- Thank you for the honoring our Veterans each year with student assemblies
- Congratulations to our football, track and soccer athletes
- Thank you to Trista for speaking during privilege of the floor
- Congratulations to our athletes and music department

- Thank you to the WADAS Group for the scoreboards in Gym 2
- Thank you for allowing the Girl Scout sleepover in the Gym last Saturday. It was a great event for the girls and thank you to Mrs. Prestigiacomo for the painting activities and Mrs. Zilkowski for the Yoga sessions.
- Thank you to Mrs. Leavitt for her service to our district as English Teacher and Secondary Principal. We wish her the best in her new position at BOCES.
- Thank you to the Art Department for your presentation. It is a great compliment to the Art Department and to our district when the students' art work is displayed out in our community and beyond.

Ms. C. Williams shared the following from the elementary building team meeting

- The meeting was very positive and the team is pleased that the district is bringing back some of our traditions – great to be bringing back happiness after COVID.

Mrs. J. Williams shared the following information from the IT committee meeting

- A new visitor badge system is being installed
- Work is being done on the intercom security system for emergency drills to show text on the display boxes
- As part of building project, there will be a generator for battery backup for our computer server room
- A policy has been developed to streamline the process for our 1:1 student devices

EXECUTIVE SESSION

Enter
Executive
Session

Motion by Mrs. J. Williams, second by Ms. C. Williams, to enter executive session at 7:35 p.m. to discuss items related to the medical, financial, credit or employment history of a particular person(s) or matters leading to the appointment, employment, promotion, demotion, discipline suspension, dismissal or removal of a particular person(s); and to discuss contract negotiations and ongoing litigations.

Ayes All – Motion Carried 6:0

Mrs. Rutkowski left the meeting at 9:18 p.m. due to inclement weather.

Motion by Mr. Schmid, second by Mrs. J. Williams, to return to regular session at 9:21 p.m.

Return to
Regular
Session

Ayes All - Motion Carried 5:0

CSE/CPSE MINUTES AND RECOMMENDATIONS

CSE/CPSE
Min. & Rec.
10/12/22 *
11/8/22

Motion by Ms. C. Williams, second by Mr. Spofford, to approve the CSE/CPSE Minutes and Recommendations covering the period 10/12/2022 through 11/8/2022 as attached.

Ayes All – Motion Carried 5:0

PERSONNEL

Personnel
Actions

Motion by Mrs. J. Williams, second by Mr. Spofford, upon the recommendation of the Superintendent of Schools, to accept and approve the following resignations/leaves/appointments:

Resignations
Leaves
Appoints.

To accept the resignation of Ruth Leavitt as secondary principal, effective December 2, 2022.

Accpt.Resign
R. Leavitt
HS Principal

To accept the retirement of Linda Hemmerich as school nurse, effective February 28, 2023.

Accpt.Retire
L.Hemmerich
Elem.Nurse

To approve the leave request of Brian Wilcox, Business Math/Computer teacher, for the period December 21, 2022 through March 29, 2023. Appr.Lv.
B.Wilcox

To approve the probationary appointment of Vanessa Boyer to the following newly created position: Appr.Appt.
(created at this BOE meeting) V. Boyer

Name:.....**Vanessa Boyer**

Position:.....School Social Worker PreK-12

Tenure Area:.....School Social Worker

Type:10 Month plus up to 20 days during the summer

Effective Date:12/19/2022

Probationary Period:4 Year ending 12/19/2026

Certification:School Social Worker, Provisional Certificate - date

Salary:Step 15 DTA Salary Schedule - \$62,369.00

Graduate Credit Hours - \$700.00 (30 credit hours @ \$70.00 per block of 3)

Nationally Board Certified Stipend - \$1,000.00

School
Social
Worker

To approve the appointment of **Linda Roche** to a one-year term of appointment as a part-time (1 day per 6 day cycle) Music Lessons Instructor for the term from November 8, 2022 through June 30, 2023, unless sooner terminated by the Board of Education. Linda Roche shall receive compensation at the daily rate of \$150.00 per day and teach music lessons for the full day between the hours of 7:45 a.m. and 2:35 p.m. for the term of this appointment. (This is a newly created position, created at this BOE meeting). Appr.Appt.
L. Roche
Music
Lessons
Instructor

To approve the probationary appointment of Taylor Brandow to the following position, replacing L. Johnson (pending fingerprint clearance): Appr.Appt.
T. Brandow

Name:.....**Taylor Brandow**

Position:.....PT Food Service Helper

Type:Hourly

Effective Date:11/21/2022

Probationary Period:6 month ending 5/21/2023

Salary:\$14.29/hr.

PT Food
Service

To approve the appointment of the following Extended Skills Teachers for 2022-2023, as attached:

Mrs. Crystal Miller	Room 206	1/200 th of Step 5	\$32.35/hr.
Mr. Eric Ashley	Room 213	1/200 th of Step 5	\$32.35/hr.
Miss McKensy Castor	Room 220	1/200 th of Step 5	\$32.35/hr.
Ms. Jennifer Minor	Room 114	1/200 th of Step 5	\$32.35/hr.
Mrs. Polly Longway	Teaching Assistant		\$17.00/hr.
Mrs. Julie Castor	Teaching Assistant		\$17.00/hr.
Mrs. Linda Hemmerich	School Nurse		\$38.34/hr.

Appr.Appt.
Extended
Skills
2022-2023
Teachers
TAs
Nurse

To approve the appointment of Edward Campbell as Dolgeville Newspaper Club Advisor for School year 2022-2023 at Step 1 @ .02. Appr.Appt.
E. Campbell
DNC Adv.

To approve the appointment of Ashley Randall as Unpaid Indoor Track Coach for school year 2022-2023 at Step 6. Appr.Appt.
A.Randall
Unpd.Indoor
Track

To approve the appointment of the following substitutes: Appr.Subs.

Erin Randall as substitute teacher aide and substitute clerical worker

Emily Brewer as substitute teacher aide and substitute clerical worker

Marie Huddleston as substitute monitor, substitute teacher aide, and substitute clerical worker

Karen Edwards as substitute cleaner following her retirement in March, 2023

E.Randall
E. Brewer
M. Huddleston
K. Edwards

To approve the appointment of Daniel Haughton as Unpaid Wrestling Coach for school year 2022-2023 at Step 1 (*pending completion of all TCL requirements as required by NYSED*).

Appr.Appt.
D.Haughton
Unpd.Wrest.

Ayes All – Motion Carried 5:0

FUTURE MEETINGS

Future
Meetings

Regular Meeting – Tuesday, December 20, 2022 – 7-12 SS Presentation / Primary Project (J.Castor)

Regular Meeting – Tuesday, January 17, 2023 – The Reading League update

Regular Meeting – February 14, 2023 – Budget Presentation

Regular Meeting – March 21, 2023 – Budget Review

ADJOURNMENT

Adjournment

Motion by Mr. Schmid, second by Mr. Spofford, to adjourn at 9:22 p.m.

Ayes All – Motion Carried 5:0

Sandra L. Allen

District Clerk